

Ending your GEH Tenancy Agreement



Minimum **14 days'**
written notice required

If you plan to move out of Government Employee Housing (GEH), you need to terminate (end) your tenancy agreement with the CEO (Housing).

This fact sheet provides information on how to terminate your tenancy agreement and the required steps.

Termination notice period

As per the *Residential Tenancies Act 1999*, to terminate your tenancy agreement, you must give a minimum of 14 days' written notice before moving out of the GEH dwelling.

The 14 days' notice period will be considered effective from the date the Northern Territory Government Employee Housing Office (NTGEHO) receives your written notification.

What you should do

As soon as you have confirmed with your employer that you will be vacating your GEH dwelling, you will need to provide notice in writing to your regional GEH office. To find your regional office contact details please refer to the details listed at the end of this fact sheet.

To provide termination notice for your tenancy, follow these steps:

1. Prepare a written notice to your regional GEH office stating your intention to terminate the tenancy agreement. Your notice must contain:
 - The address of the premises;
 - The date you are moving out; and
 - The reason for ending your tenancy agreement i.e. end of employment.
2. The NTGEHO will accept your written notice by either mail, email, or hand delivery.
3. Let your employing agency know that you have notified the NTGEHO of your intent to terminate the tenancy agreement and vacate the GEH dwelling.

What happens once you give notice of intention to terminate your tenancy agreement?

After the NTGEHO receives your written notice of intention to terminate your tenancy agreement and vacate the GEH dwelling, your regional GEH Tenancy Officer will contact you to discuss next steps.

Further information

To find out more about the vacate process and your responsibilities, please refer to the [Government Employee Housing Vacate Checklist](#) on the Territory Families, Housing and Communities [website](#) or contact your regional GEH office:

Arnhem	TFHC.ArnhemGEH@nt.gov.au	Top End	TFHC.TopEndGEH@nt.gov.au
Big Rivers	TFHC.BigRiversGEH@nt.gov.au	Central Australia	TFHC.CentralAustraliaGEH@nt.gov.au
Barkly	TFHC.BarklyGEH@nt.gov.au		